



Colhayne Close, Colhayne Lane, Shute nr Axminster Devon, EX13 7QQ  
Parish Clerk - Carol Miltenburg  
tel:- 01404 831080 e mail:- clerk@shute.eastdevon.gov.uk

The Councillors were summoned to attend a meeting of Shute Parish Council held at Umborne Hall on Thursday, January 26<sup>th</sup>, 2017 starting at 7.30pm. The following matters were discussed.

Those present Cllrs Paddy Magrane, Bill Marshall, Richard Orsman, David Plowman, Peter Rugg (Chairman), Rick Wood

#### Minutes

1. Apologies for absence were received from Cllrs John Pearce, Ella Sweetland also Andrew Moulding (DCC), Ian Chubb (EDDC) and Mrs Morton (church warden). Declarations of Interests were received from Cllr Orsman & Rugg re Hitchcock Trust.
2. Approval of Minutes of the Parish Council meeting of December 15<sup>th</sup>, 2016. These were accepted by the Council and signed by the Chairman.
3. Matters arising from previous minutes. War memorial handrail – the Clerk advised she is still waiting to hear from Mr Lawrence, it was also suggested that Mr Lawrence should also repair the nearby kerbstones as quoted for previously. Phone boxes – the Clerk has contacted BT about the boxes at Seaton Junction and war memorial she also asked to adopt the box in Whitford which was not included on the original list supplied by BT. The provisional meeting dates for the next year were circulated. Noticeboard. The quotations were considered but it was thought a magnetic board would be suitable. Clerk to get quotation.
4. Public Forum. It was noted that Devon Air Ambulance are considering developing a series of floodlit landing sites to allow the helicopter to function at night. They are presently considering the flower show field, they would appreciate a donation towards the cost if possible.
5. Finance - Payments to be made – C Miltenburg salary & expenses £1071.76 (This includes purchase of a projector); Hitchcock Trust insurance £275.00 (50% to be reclaimed from Kilminster PC)\*; Scott Rowe £12.00 (document storage).  
\*Clerk to check if premium will increase for 3 year period. Proposed Cllr Marshall, seconded Cllr Wood.

Payments received – Western Power wayleave £26, 1,285 for burial ground charges with another payment of the same amount due to be received.

Delegate access to Lloyds Bank accounts – to allow the Clerk to view the Councils account over the internet. Proposed Cllr Magrane, seconded Cllr Wood.

6. Reports from Councillors - Parish - none, District – none & County – to be forwarded by the Clerk and Police – none received since last meeting.
7. Burial Ground. The Clerk advised that the new path has been laid by Mr Wareham and that a further pack of pins needs to be purchase (cost about £40). This was agreed by the Council.
8. Shute School car park report; Cllr Magrane commented that the teachers are now meeting the children at the gate, which is speeding up the movement of cars and has improved the situation. The Clerk noted the expression of interest in a quotation from TEP, but after a discussion it was felt Cllr Plowman would be most qualified to project manage the feasibility study. He and Cllr Magrane will liaise to set a date for the first meeting of the working group.
9. Correspondence received. DCC Emergency Flood Resilliance Grant – noted. Five Alive Mission Community – request for invoice for burial ground payment – Clerk to action. Scott Rowe list of documents held in storage – Clerk to retrieve box to review contents.
10. Highway Matters Clerk to pass on the details of the Highways Grant offer by DCC to Richard Brain the Road Warden to make the application. It was noted that the lane outside Lilylake Farm has now been repaired.
11. Planning –  
17/0098/FUL - The Forge, Whitford. The Council are wholly sympathetic to any improvement to the building which will bring it back to a useful life. But there are serious concerns about the future of 'The Pound' immediately adjacent to it. There are also concerns about the effect of car parking from users of the building and a possible increase in traffic and the lack of any turning facilities for vehicles at the site. Field entrance adjacent to Lyme Bay Cider. This gateway has still not been reduced in size. Clerk to chase EDDC planning enforcement again.  
Clerk to enquire about usage of land adjacent to Whitford Weir.
12. Any Other Business - none

Date, time & place of next meeting:- Thursday March 9<sup>th</sup> , 2017 at Shute School starting at 7.30pm.

The meeting ended at 9pm